

Grant Applications for Melksham on 06/06/2018

ID	Grant Type	Project Title	Applicant	Amount Required
2884	Community Area Grant	St John Ambulance radio communications	St John Ambulance	£750.00
2747	Community Area Grant	Purchase of new lockable office storage cupboards.	Wiltshire Mind	£908.40
2906	Community Area Grant	Brunswick Park Improvements	Brunswick Park Residents Group	£500.00
2886	Community Area Grant	Keevil Village Hall new floor	Keevil Village Hall	£3500.00
2911	Community Area Grant	Melksham Remembers exhibition	Melksham Remembers Project (Melksham Town Council)	£2000.00

ID	Grant Type	Project Title	Applicant	Amount Required
2884	Community Area Grant	St John Ambulance radio communications	St John Ambulance	£750.00

Submitted: 01/05/2018 14:08:35

ID: 2884

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

Total required from Area Board		£750.00	
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed
18 x handheld digital radios accessories and chargers.	4500.00	Local fundraising	2250.00
		Salisbury Area Board	750.00
		Chippenham Area Board	750.00
Total	£4500		£3750

11. Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

12. If so, which Area Boards?

Chippenham

Melksham

Salisbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

St John volunteers are a familiar site at community events throughout Wiltshire. Our efficiency and speed at treating casualties relies on the best communication network possible. The new devices also include a built in GPS tracker allowing a St John control room to monitor the team and ensure they are safe at all times as well as knowing exactly where to send help if they request it.

14. How will you monitor this?

Regular feedback requests from the volunteers on the new equipment particularly focusing on improved ease of use and signal strength as well as success stories of how the new equipment has helped in an emergency situation.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

St John Ambulance is looking to create a region wide communications network over the next few years and will set aside funds to maintain the devices and ensure proper maintenance.

16. Is there anything else you think we should know about the project?

The project to upgrade the communications network across the South West is going to cost in excess of £50000. Funds donated by this Area Board will be used in the local area. The 18 radios for Wiltshire will cost £4500.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2747	Community Area Grant	Purchase of new lockable office storage cupboards.	Wiltshire Mind	£908.40
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Submitted: 06/02/2018 10:41:13

ID: 2747

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Purchase of new lockable office storage cupboards.

6. Project summary:

Wiltshire Mind is a totally self-funding charity which means we have little in the way of spare resources. We did apply to have some new chairs as all of our furniture is -odd- and second hand this would make our environment much nicer for visitor's clients and staff ensuring a professional look. At the CAB meeting MWPC offered some second-hand chairs to us and the Board felt we should look at these and consider whether to amend or remove the application for funding of chairs. Our CEO has visited MWPC and found that they do have a number of spare chairs which are not available until Aug 2018. MWPC cannot keep the chairs due to space. We have agreed that we will have the chairs. We would therefore like to amend our application to purchase some lockable cupboards. We need to purchase these in order to comply with the new GDPR regulations to keep all personal detail and sensitive information locked away.

7. Which Area Board are you applying to?

Melksham

Electoral Division**8. What is the Post Code of where the project is taking place?**

SN12 6JY

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

03/2017

Total Income:

£160174.00

Total Expenditure:

£149070.00

Surplus/Deficit for the year:

£11104.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£73449.00

Why can't you fund this project from your reserves:

Our reserves are earmarked for contingency. The Trustees have previously agreed that

Wiltshire Minds reserves policy is to hold three to six months of planned expenditure as a general reserve to be available with immediate access.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£908.40		
Total required from Area Board		£908.40		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
1 x small office storage cupboard	310.80			
2 x large office storage cupboards	597.60			
Total	£908.4			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The organisation must purchase more lockable cabinets to comply with GDPR and to ensure we are working in a professional and compliant manner. This is just one cost which the organisation must bear with additional costs being placed on us to ensure that our IT systems are secure. We would like to apply to purchase these cupboards which will ensure that staff clients and members details are kept securely away. The benefits to individuals is that there will be minimal risk of a breach allowing personal information to be viewed by the wrong staff ie separate departments can have their own cupboards rather than sharing. Therefore, there will be minimal risk to the processors of data staff the Data Controller CEO and minimal risk to the organisation through non-compliance and the risk of fines. As a small charity we need to comply with legislation but this can be costly.

14. How will you monitor this?

We will be compliant with the new GDPR regulations which will benefit the charity ensuring we do not get fined for breach of compliance. Fines would be costly to the organisation as we could not provide services for individuals as we are a totally self-funding charity.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We anticipate the cupboards will last for a number of years and therefore funding will not

be required for a while. In the future we will submit applications to various sources including Trusts and Foundations to secure funding for replacement cupboards.

16. Is there anything else you think we should know about the project?

NOT APPLICABLE

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2906	Community Area Grant	Brunswick Park Improvements	Brunswick Park Residents Group	£500.00
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Submitted: 16/05/2018 13:24:48

ID: 2906

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Brunswick Park Improvements

6. Project summary:

The Brunswick Park Residents Group wish to re-instate the games lines on the MUGA in Hazelwood Road Park. The lines that marked out the 5-a-side Football Netball and Basketball pitches have slowly deteriorated worn away and in some cases disappeared over the years. The group therefore intend to paint the games lines on the MUGA replace the nets and keep the MUGA stone and weed free.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6UZ

9. Please tell us which theme(s) your project supports:

Children & Young People
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£500.00		
Total required from Area Board		£500.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Line painting on MUGA and associated works.	500.00			
Total	£500			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The residents of the Hazelwood Road Estate and adjacent estates on Kings Road will be the primary beneficiary of these improvements in addition to both able bodied and less able-bodied residents from the wider Melksham community. The re-instatement of the games lines and Netball/Basketball nets on the MUGA would encourage additional use and enhance the games played on the MUGA for generations to come. It would see more school children adults and because of the hard surface residents with mobility issues enjoying and participating in individual and group exercise on a more regular basis. Amongst the top local priorities set at the JSA for the Melksham Area for 2017-2019 were improving child obesity improving mental and emotional health and wellbeing in adults and promoting healthy lifestyles in older people. By providing enhanced facilities our project will encourage children and adults to exercise more which in turn will improve obesity mental health and wellbeing which are the recognised benefits of team games and exercise. The BPRG intend to regularly maintain the games lines by sweeping loose stones from the court and weedkilling around the edges of the MUGA to avoid any residents getting hurt from stinging nettles. This maintenance will be carried out on Park Action Days which brings our community together and engenders greater respect for the diversity within our community and the park itself.

14. How will you monitor this?

Requests for feedback reporting to the Chair of Brunswick Park Residents Group via Brunswick Park Residents Group members and from residents of the Hazelwood Road estate and other park users via social media and word of mouth.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The MUGA is inspected regularly by the Town Council Groundsman/Caretaker and Wiltshire Council contractors Idverde in addition to the Brunswick Park Residents Group. Previously we have successfully secured funding from private enterprise and would do so again if necessary.

16. Is there anything else you think we should know about the project?

NA

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2886	Community Area Grant	Keevil Village Hall new floor	Keevil Village Hall	£3500.00
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Submitted: 02/05/2018 14:28:39

ID: 2886

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Keevil Village Hall new floor

6. Project summary:

The present floor was laid in 1963 and in September 2017 the floor was assessed by two companies to ascertain whether there was a need to either sand and seal existing floor or replace it. It is thought that the existing wood mosaic tiles cannot be sanded and sealed therefore it was advised that the existing floor be replaced.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 6NA

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2017

Total Income:

£4630.50

Total Expenditure:

£3165.02

Surplus/Deficit for the year:

£1465.48

Free reserves currently held:

(money not committed to other projects/operating costs)

£8672.00

Why can't you fund this project from your reserves:

It is an old building and we have to keep a small reserve for any unplanned or unexpected repairs and maintenance.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£9893.40		
Total required from Area Board		£3500.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Labour	5148.00	Labour		5148.00
Materials	4745.40	Materials		1245.40
Total	£9893.4			£6393.4

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Keevil Village Hall is well-used on a daily basis by various groups of all ages. Namely Zumba Pilates Yoga Scottish Dance. There is also a Drama Group which puts on two productions a year as well as Keevil School using it for putting on plays. It is also used for several hobby groups namely Embroidery Art Singing Teaching of dance as well as various parties/events for Keevil residents. The Village Hall is the centre of activity in Keevil as well as a Polling Station for elections and a weekly Post Office. It has been extremely difficult to find the time needed to replace the floor and will mean closing the Hall for most of August for the work to be carried out resulting in a loss of revenue. There is no other hall in Keevil for these activities to take place so it is essential that this work is carried out.

14. How will you monitor this?

All our regular users have been advised of the impending work and as it is expected to carry out the work in August the effect should be minimal. We will continue to liaise with all users on progress.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

If the grant application is successful the project will be fully funded.

16. Is there anything else you think we should know about the project?

This is the only project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

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Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

2911	Community Area Grant	Melksham Remembers exhibition	Melksham Remembers Project (Melksham Town Council)	£2000.00
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Submitted: 20/05/2018 14:47:42

ID: 2911

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

This project is a community project being led by Melksham Town Council on behalf of all

the parishes in the Melksham Community Area. The Melksham Remembers projects covers all parishes in the Melksham Community Area.

5. Project title?

Melksham Remembers exhibition

6. Project summary:

An exhibition is planned for the weekend 9 - 11 November 2018 as the culmination of the work undertaken by community volunteers investigating what life was like in the Community Area during the First World War as part of the national centenary commemoration. The exhibition will include stories of life from across the Community Area including industry how school children took part farming and how communities were affected by loss of manpower and the changes in society that took place. The exhibition will be available to all parishes of the community area after 11 November. This project is part funded by HLF.

7. Which Area Board are you applying to?

Melksham

Electoral Division

8. What is the Post Code of where the project is taking place?

SN12 6ES

9. Please tell us which theme(s) your project supports:

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£7100.00		
Total required from Area Board		£2000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
display boards	1500.00	HLF grant towards exhibition costs	yes	500.00
graphic panels	1000.00		yes	
design costs	1000.00	HLF grant towards design	yes	1000.00
materials	500.00	HLF Grant towards materials	yes	500.00
Volunteer time prep	1500.00	Volunteer time	yes	1500.00
Project Officer	1000.00	HLF funding	yes	1000.00
Volunteer time over weekend	600.00	Volunteer time	yes	600.00
Total	£7100			£5100

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Melksham

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

This exhibition is aimed at the wider community of Melksham and the Community Area. It is intended to hold the exhibition on Friday 9 November for school children on Saturday 10 November for families and on Sunday 11 November around the time of the annual Act of Remembrance at St Michaels Church and the War Memorial to make the exhibition available to as many people as possible. The exhibition will include a family friendly element such as Wiltshire Scrapstore to encourage a wider range of people to attend. After 11th November the exhibition will be available across the Community Area to churches and community spaces that would like to host it. A grant from the Area Board would assist in the purchase of display boards for the exhibition. This will make the exhibition easily transportable across the Community Area. The boards will also be available after this for future exhibitions and displays on other aspects of the heritage of the Community Area such as RAF Melksham or the changes in industry. As a result of this exhibition the volunteers who discovered the stories of life in the First World War will be able to share those stories and help the community to understand how life has changed since 1918 and how life was affected by the First World War. Understanding the history of our community helps us to feel more rooted in it and helps us to understand how the past has shaped the current

community. By discovering the stories of the past we can understand Melksham and the Community Areas role in the history of Wiltshire and Britain.

14. How will you monitor this?

We will have feedback surveys at the to ask for the comments and thoughts of those who come to the exhibition. We will be counting the number of people. We will have a comments book for people to add their thoughts.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project is time limited and is due to finish in December 2018.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
